



CYNTHIA A. HARDING, M.P.H.
Interim Director

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October 14, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

SUBJECT: **NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO ACCEPT A
REVISED NOTICE OF AWARD FROM THE CENTERS FOR DISEASE
CONTROL AND PREVENTION FOR THE PUBLIC HEALTH EMERGENCY
PREPAREDNESS AND HOSPITAL PREPAREDNESS PROGRAM**

This is to notify you that I am exercising the delegated authority approved by your Board on June 6, 2012, to accept future amendments from the Centers for Disease Control and Prevention (CDC) that are consistent with the requirements of Notice of Award (NA) Number 5U90TP000516-01 that allow for the redirection of funds, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this authority, I will accept CDC NA Number 5U90TP000516-04 REVISED, Revision 1, issued on September 2, 2015, for the Public Health Emergency Preparedness (PHEP) Cooperative Agreement for the period July 1, 2015 through June 30, 2016 (Budget Year 4).

This amendment authorizes: 1) the redirection of PHEP Base funds in the amount of \$113,064; and 2) approval of the revised contractual budget line item in the amount of \$288,317, as follows:

Redirection of Base Funds:

Base - A total of \$113,064 will be redirected from the "other" cost category to:

Personnel: A total of \$113,064 will be used for salary adjustments needed due to filling of previously vacant positions. Staff will provide administrative and programmatic support to ensure completion of grant requirements.

Revised Base Budget Justification:

To approve the allocation of \$288,317 to a contractual line item for the provision of temporary personnel services by MIDCOM, as requested in correspondence dated July 29, 2015.

Each Supervisor
October 14, 2015
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All other terms and conditions of the award remain in effect.

County Counsel has reviewed and approved CDC NA Number 5U90TP000516-04 REVISED, Revision 1 as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:eav
DA#03424

c: Interim Chief Executive Officer
Interim County Counsel
Acting Executive Officer, Board of Supervisors